

DIVISION OF CUSTOMER SERVICES
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS
BOARD OF ATHLETIC TRAINERS

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, April 5, 2016
8:37 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Julie Montalbano, Secretary
Louise Humphrey- Arruda, Chairman
Matthew Culp, Vice-Chairman

BOARD MEMBERS NOT IN ATTENDANCE

George Finn

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

1. Establishment of a quorum

A meeting of the Board of Athletic Trainers was held on Tuesday, April 05, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:37 a.m. on a motion by Julie Montalbano and seconded by Louise Humphrey-Arruda. Motion carried.

2. Presentation of the August 4, 2015 Open Session Meeting Minutes

Motion was made by Julie Montalbano and seconded by Louise Humphrey-Arruda to accept the Open Session minutes of August 4, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. 2016 Board Meetings

Ms. Rodriguez reminded the Board that the next scheduled 2016 board meeting date is scheduled for August 2. In the interim if an additional meeting is needed it will be scheduled with sufficient notice.

b. Licensee Information

The Board was updated that since the last Board meeting the Department has licensed 11 athletic trainers. Currently there are 179 active Athletic Trainers in Rhode Island.

4. New Business

a. Proposed Memo to Rhode Island colleges & universities

Ms. Rodriguez drafted a memo to be mailed to Rhode Island colleges and universities as a courtesy reminder that when an individual is hired for the position of Athletic Trainer, it is required by law that they are licensed in the state to practice as one. The Board approved the memo.

5. Motion to adjourn to Closed Session

Motion was made by Julie Montalbano and seconded by Matthew Culp to adjourn to Closed Session at 8:51a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Julie Montalbano and seconded by Louise Humphrey-Arruda at 8:55 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Adjournment

The next Board of Athletic Trainers meeting will be held Tuesday, August 2, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Julie Montalbano and seconded by Matthew Culp to adjourn at 8:55 a.m. Motion carried.

Respectfully submitted,



Alana Rodriguez
Board Manager
Center for Professional Boards and Commissions